



## JOB DESCRIPTION

<b>Job title:</b>	<b>Youth Programme</b>
<b>Location:</b>	<b>Baghdad, Iraq</b>
<b>Full/Part time:</b>	<b>Full-Time (approximately 40 hours per week)</b>
<b>Fixed term/Temporary:</b>	<b>Intern</b>
<b>Duration:</b>	<b>5 months</b>
<b>Closing date:</b>	<b>12 August 2021</b>

### **Position**

Under the direct supervision of the Youth Specialist at the UNFPA Iraq Country Office the intern will assist the country office in implementation of the UNFPA youth initiatives with a primary focus on central-south region.

### **About UNFPA and Internship Programme**

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA expands choices and possibilities for women and young people to lead healthy and productive lives. UNFPA's new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results. We need interns who are exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

### **Duties and Responsibilities**

The intern will assist the CO Youth team through the scope of work as described below:

- Analyse youth-focused documents, technical papers and reports produced by international experts, to inform the development of youth IEC and advocacy materials in Arabic.
- Support the implementation of the youth-focused interventions in central-south governorates, including but not limited to: i) scaling up and building capacity of YPEER and YPS; ii) Qualitative surveys and assessments, iii) youth volunteerism programme.
- Assist CO in finding innovative solutions and best practices for expanding youth initiatives.

A work-plan with achievements and learning opportunities for the duration of the Internship will be agreed upon.

### **Education and Knowledge**

- Active enrolment or recent completion of university programme in social science/public health/political science;
- Engagement in youth volunteerism activities and programmes would be an asset.
- Substantive knowledge in gender/public health/SRHR/youth development
- Fluency in Arabic, and good knowledge of English

### **Experience**

- Experience of work on publications, reports and communication materials, in English and Arabic languages;



- Experience in proposals writing, project development and implementation;
- Strong analytical and writing skills.
- Initiative, sound judgment and demonstrated ability to work harmoniously with staff members from different national and cultural backgrounds.

### **Learning Elements**

Upon completion of the assignment, and depending on its duration, the Intern will gain the following knowledge assets:

1. Understanding of the UNFPA mandate, policies and procedures.
2. Understand and familiarize with UNFPA country programme for IRAQ and the strategic plan
3. Understand UNFPA programme design and delivery mechanisms
4. Understand the dynamics of operational and programme support and communications at CO
5. Learn UN technical language, working procedures, and coordination mechanisms
6. Write and formulate substantive documents
7. Network with UN colleagues
8. Work experience as a team member in a multicultural setting

### **Financial Aspects**

Interns do not receive a salary or any other form of remuneration from UNFPA. The costs associated with an intern's participation in the programme must be assumed either by the nominating institution, which may provide the required financial assistance to its students, or by the students themselves, who will have to meet living expenses as well as make their own arrangements for accommodation, travel and other requirements. However, they receive a stipend to help cover basic daily expenses related to the internship, if not financially supported by any institution or programme, such as a university, government, foundation, or scholarship programme. The amount of the stipend varies according to the duty station. The amount of the stipend will be established in line with UNFPA Policy on internship and will be paid on a monthly basis by UNFPA Iraq CO;

In addition, applicants must have medical insurance for the duration of the internship. Proof of insurance will need to be submitted before the internship begins. UNFPA does not provide medical insurance for interns.

### **How to Apply**

Please email your applications to [vacancy.iraq@unfpa.org](mailto:vacancy.iraq@unfpa.org)

Due to the volume of applications received, only shortlisted candidates will be contacted for an interview.

### **Disclaimer:**

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.